

Maciej Łebkowski

Internship in the HR department

To

Hello,

To whom it may concern

Syzygy Warsaw

From

Maciej Łebkowski

Internship in the HR department

Warsaw, Poland

505113296

m.lebkowski@gmail.com

I am a software engineer with a proven track record. During over a dozen years of my professional career my responsibilities included not only writing code, analysing business requirements and managing other developers, but spanned well beyond that. Among other things, I was involved in writing content – both for PR and marketing purposes – designing products, attending sales meetings, leading workshops, defining organisational culture, and others.

After a great deal of challenges, that at different times ended in glorious successes or spectacular failures, I feel comfortable with what I achieved and I no longer feel thrilled to pursue this path any longer.

This is why I turned to HR. I had a chance to be involved in various activities related to HR and it helped me to bring back that spark to ignite my passion once again. I have no formal training, but I do have experience in the following:

- Recruiting: defining the recruitment process, attending meetings, make decisions about candidates
- On-boarding: create a safe environment to ease in to your work during the first days or weeks, including a check up after the test period
- Employer branding: defining company culture attractive to potential candidates and marketing to them it before they have a chance to apply to one of company's job openings – on social media, job boards, conferences, etc
- PR and writing content: writing comes easy to me and I have quite an experience, I publish a blog since early 2000-s
- Leadership: due to my technical authority I always rose to the role of a technical leader, and I am currently practicing leading people outside of IT

I hope Syzygy Warsaw will welcome me with open hands despite my lack of schooling and previous experience in the HR department. In return, I will do my best to prove I am a quick learner and a passionate worker that can bring in much more that is required of him.

Hope to hear back from you soon,

Maciej